

# JCPPOA ACC Checklist- Landscaping/New Trees

**\*\*\* All pictures, surveys, plans, etc. should be clearly marked and identified according to the guidelines \*\*\***

**Please check off that you are turning in these required items:**

- Completed and signed application
- Completed and signed checklist
- \$25 fee if applicable (check/money order)
- Survey- 1. marked with locations of any prospective plants/trees or other changes 2. marked with size and dimensions of plants, landscaping beds, etc.
- Pictures- Your house and yard showing where the landscaping work will be done.
- Color Samples/Photos (include on a separate sheet of paper):**
  - Plants/Shrubs/Trees
  - Mulch
  - Type of Sod
  - Landscaping trim/curbing materials

## **Acknowledgement**

By signing below, I understand that should an incomplete application be supplied; it will not be reviewed at a committee meeting until such time that the application is made complete. Further, I acknowledge that it is the homeowner's/applicant's sole responsibility to provide **ALL** of the necessary documentation to complete the application. Management, nor the ACC will complete applications on behalf of the homeowner/applicant.

X \_\_\_\_\_