

# JCPPOA ACC Checklist

## Outbuildings/Recreational Structures

**\*\*\* All pictures, surveys, plans, etc. should be clearly marked and identified according to the guidelines \*\*\***

**Please check off that you are turning in these required items:**

- Completed and signed application
- Completed and signed checklist
- \$25 fee if applicable (check/money order)
- Survey- 1. marked with location of proposed structure 2. marked with size, dimensions etc. of structure
- Pictures- Your house and yard showing where the structure will be
- Detailed pics/description/manufacturer info/contractor rendering, etc. of proposed structure and materials

### **Acknowledgement**

By signing below, I understand that should an incomplete application be supplied; it will not be reviewed at a committee meeting until such time that the application is made complete. Further, I acknowledge that it is the homeowner's/applicant's sole responsibility to provide **ALL** of the necessary documentation to complete the application. Management, nor the ACC will complete applications on behalf of the homeowner/applicant.

x \_\_\_\_\_