

# JCPPOA ACC Checklist- Screen Enclosures- Patio Areas

**\*\*\* All pictures, surveys, plans, etc. should be clearly marked and identified according to the guidelines \*\*\***

**Please check off that you are turning in these required items:**

- Completed and signed application
- Completed and signed checklist
- \$25 fee if applicable (check/money order)
- Survey- 1. marked with location/size/dimensions of proposed screen enclosure
- Arborist Report- If tree removal is needed for installation
  - Marked survey/pic of replacement tree- if applicable
- Pictures- Yard showing areas where enclosure will go
  
- Color Samples/Photos (include on a separate sheet of paper):**
  - \*\*\*Color of Screening must be dark charcoal\*\*\****
  - Framing Materials for enclosure
  - Kickplate around bottom of enclosure
  - Pics/Color/Material of Enclosure Door

## **Acknowledgement**

By signing below, I understand that should an incomplete application be supplied; it will not be reviewed at a committee meeting until such time that the application is made complete. Further, I acknowledge that it is the homeowner's/applicant's sole responsibility to provide **ALL** of the necessary documentation to complete the application. Management, nor the ACC will complete applications on behalf of the homeowner/applicant.

X\_\_\_\_\_